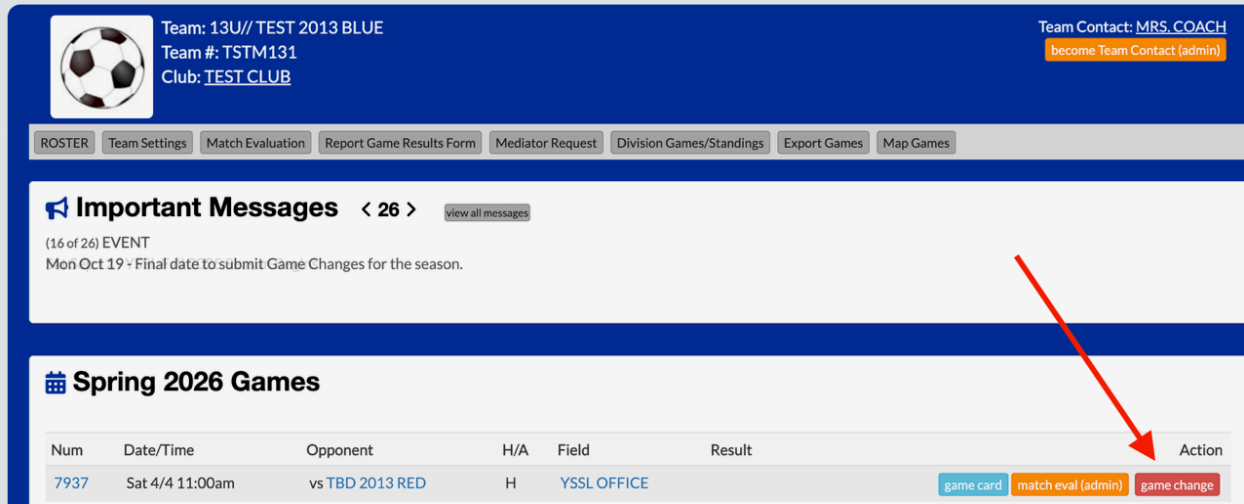


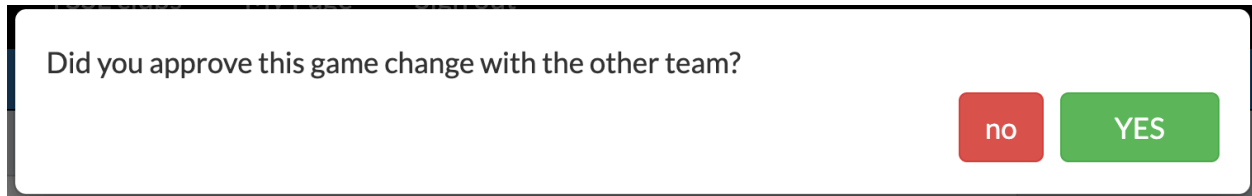
How to Request a Game Change

1. On your team page click on the game change button for the game you need to change



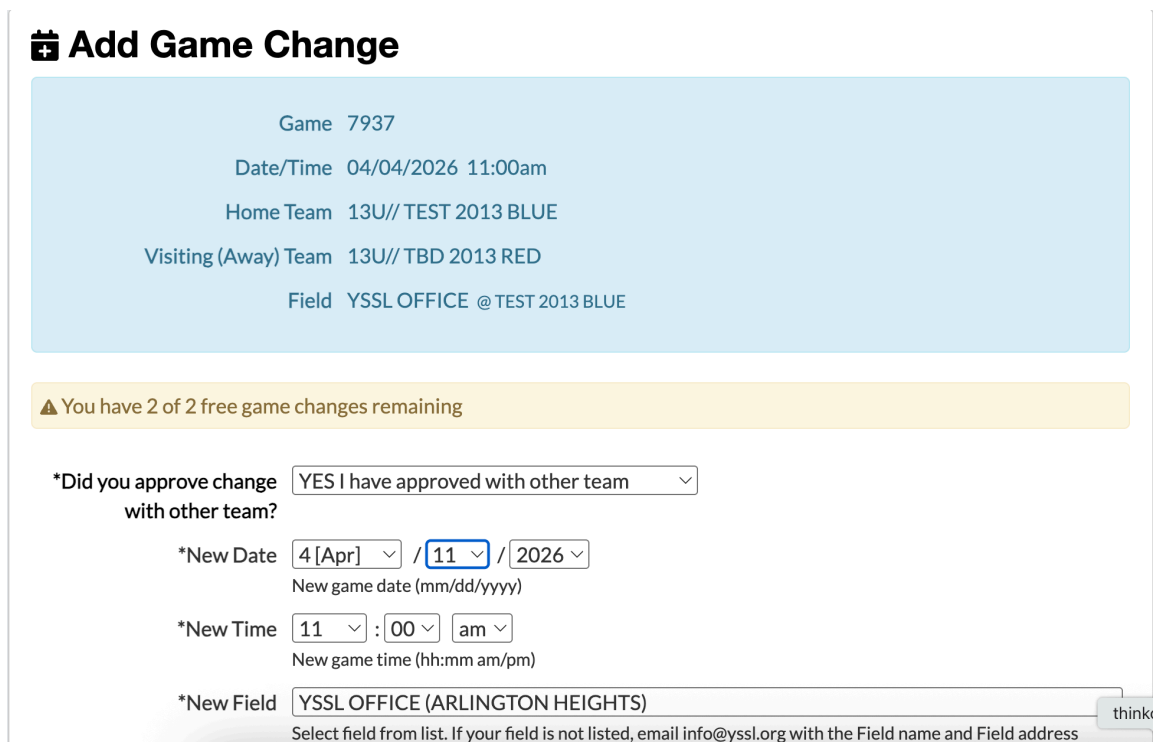
The screenshot shows a team page for '13U// TEST 2013 BLUE'. At the top right, it says 'Team Contact: MRS_COACH' with a 'become Team Contact (admin)' button. Below is a navigation bar with options like 'ROSTER', 'Team Settings', 'Match Evaluation', 'Report Game Results Form', 'Mediator Request', 'Division Games/Standings', 'Export Games', and 'Map Games'. A section for 'Important Messages' shows a message from 'EVENT' dated 'Mon Oct 19' about submitting game changes. Below that is a 'Spring 2026 Games' table with columns for Num, Date/Time, Opponent, H/A, Field, Result, and Action. The first row shows game 7937 on Sat 4/4 11:00am vs TBD 2013 RED at YSSL OFFICE. In the Action column, there are three buttons: 'game card', 'match eval (admin)', and 'game change'. A red arrow points to the 'game change' button.

2. This will bring you to the game change form, which will have a pop up “Did you approve this game change with the other team?” The answer to this question always needs to be YES because before you do any game change you need to make sure both teams approve of the change. Click the green YES button to continue to the game change form.



The screenshot shows a white pop-up box with a black border. It contains the text 'Did you approve this game change with the other team?' and two buttons: a red 'no' button and a green 'YES' button.

3. Use the drop downs to choose the correct new information (Date, Time, and/or Location)



The screenshot shows the 'Add Game Change' form. At the top, it says 'Add Game Change' with a plus icon. Below is a light blue box containing game details: Game 7937, Date/Time 04/04/2026 11:00am, Home Team 13U// TEST 2013 BLUE, Visiting (Away) Team 13U// TBD 2013 RED, and Field YSSL OFFICE @ TEST 2013 BLUE. Below this is a yellow warning box: 'You have 2 of 2 free game changes remaining'. The form has several fields: '*Did you approve change with other team?' with a dropdown menu set to 'YES I have approved with other team'; '*New Date' with dropdowns for '4 [Apr]', '11', and '2026'; '*New Time' with dropdowns for '11', ':00', and 'am'; and '*New Field' with a text box containing 'YSSL OFFICE (ARLINGTON HEIGHTS)'. A 'think' tooltip is visible over the field dropdown.

4. If you change the field location you will get a pop up box like this which determines which team does the field belong to (so the system can give the game to the correct assignor), make sure you select correctly. click the correct team to continue.

The screenshot shows a white pop-up box with a dark border. At the top, it says "You have changed the game field." Below this is a text input field labeled "New Field Designation" followed by the text "optional specific field designation (e.g. #2)". Underneath is the question "Which team's field is YORK COMMONS (5 V 5) (ELMHURST)?" and two buttons: a green button labeled "TEST 2013 BLUE" and a blue button labeled "TBD 2013 RED".

5. If there is a field designation or comments please enter them now. then click the green Submit button to submit the game change to the league.

The form contains the following fields and instructions:

- Instruction: "Select field from list. If your field is not listed, email info@yssl.org with the Field name and Field address"
- Field: "New Field Designation" with a text input box containing "New Field Designa" and the text "optional specific field designation (e.g. Field 2 or #10)" below it.
- Field: "*Which team's field is YSSL OFFICE (ARLINGTON HEIGHTS)?" with a dropdown menu showing "TEST 2013 BLUE" and the text "Specify the team who's field this game will be played - required to properly notify the correct referee assignor(s)" below it.
- Field: "*Requesting Team" with a dropdown menu showing "TEST 2013 BLUE" and the text "The team requesting the change" below it.
- Field: "Is Rainout?" with a radio button selected for "No".
- Field: "Comments" with a large text area.
- Buttons: "< back" and "Submit".